

DENHAM ANNUAL PARISH COUNCIL MEETING

Chairman: Councillor To be appointed

Email: denhamparishclerk@gmail.com

All Parish Councillors: You are hereby summoned and members of the press and public you are hereby invited to attend an ordinary meeting of the Parish Council on Tuesday 23rd May 2023 at 7.30pm in St John the Baptist Church, Denham to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

If you are unable to attend but wish to make a comment only please contact the Parish Clerk before 3pm on the day of the meeting

AGENDA

Item	Description
1	Co-option of any candidates put forward to Council
2	To elect the Chair and Deputy Chair for 2023/24
3	Apologies for absence: a. Councillors to receive any apologies for absence. b. Councillors to vote on acceptance to accept apologies for absence.
4	Declarations of Interest and Dispensation considerations: a. To receive any Councillors' Interests in subsequent agenda items and to note any additions and/or deletions to the Councils Register of Interest. b. To receive and consider any requests for dispensations.
5	Minutes of previous meeting: Councillors to agree the minutes of the Parish Council meeting held on 28 March 2023 as a true record of the business conducted.
6	Public Forum: (this section at the Chairman's discretion may last up to 15 minutes): a. To receive reports from the District and County Councillor. b. To receive comments or questions on matters of interest from members of the public.
7	Planning: a. To consider any current or new planning applications – none received at time of posting agenda.

Wendy Alcock – Parish Clerk

Tel: 07726 924789

Email: clerk@denhamparishcouncil.org

Dated 15/05/2023

8	<p>Finance:</p> <ul style="list-style-type: none"> a. Councillors to approve the finance report for the period ended 30 April 2023 including: <ul style="list-style-type: none"> I. Bank reconciliations II. Budget to actual payments and receipts b. Councillors to note receipts since the last meeting. c. Councillors to approve payments. d. Agree new authorised officer for bank accounts.
9	<p>Governance:</p> <ul style="list-style-type: none"> a. Councillors to approve the Annual Governance and Accountability Return for 2022/23 <ul style="list-style-type: none"> I. Annual Governance Statement 2022/23 II. Section 2 – Accounting Statements 2022/23 III. To note the Annual Internal Audit Report 2022/23 for the AGAR and the recommendations made in the detailed report as submitted to Council. b. To agree the Internal Control Statement for the year ending 31st March 2024. c. To review and agree the asset register. d. To review and approve the Council’s risk assessment. e. Agree new Councillor areas of responsibilities. <ul style="list-style-type: none"> i. Planning and Highways ii. Footpaths and fly tipping iii. Community Support and Village Hall iv. Education and Transport
10	<p>Denham Community Council: To receive an update and consider any action required.</p>
11	<p>Correspondence: To receive and consider any comments/actions to correspondence received which is not already covered within the agenda.</p> <ul style="list-style-type: none"> a) BMSDC – Local plan consultation
12	<p>Any other matters for information, to be noted, or for inclusion on a future agenda.</p>
13	<p>Date for the next Parish Council meeting – 18th July 2023.</p>
14	<p>To close the meeting.</p>