

DENHAM PARISH COUNCIL MEETING

Chairman: Councillor Duncan Mc Gregor

Email: clerk@denhamparishcouncil.org

All Parish Councillors: You are hereby summoned and members of the press and public you are hereby invited to attend an ordinary meeting of the Parish Council on 5th November 2024 at 7.30pm in St John the Baptist Church, Denham to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

If you are unable to attend but wish to make a comment only please contact the Parish Clerk before 3pm on the day of the meeting

AGENDA

Item	Description
1	Apologies for absence: <ul style="list-style-type: none">a. Councillors to receive any apologies for absence.b. Councillors to vote on acceptance to accept apologies for absence.
2	Declarations of Interest and Dispensation considerations: <ul style="list-style-type: none">a. To receive any Councillors' Interests in subsequent agenda items and to note any additions and/or deletions to the Councils Register of Interest.b. To receive and consider any requests for dispensations.
3	Minutes of previous meeting: Councillors to agree the minutes of the Parish Council meeting held on 17 th September 2024 as a true record of the business conducted.
4	a) To receive any applications for Co-Option onto the Council – if any.
5	Public Forum: (this section at the Chairman's discretion may last up to 15 minutes): <ul style="list-style-type: none">a. To receive reports from the District and County Councillor.b. To receive comments or questions on matters of interest from members of the public.
6	Planning a) Planning Applications for consideration: <ul style="list-style-type: none">(i) DC/24/04489 – Mill Farm, Hoxne Rd, Denham – Change of use from agricultural building to dwelling house.(ii) DC/24/04554 – Arbon House, Hoxne Road, Denham -Application for a Lawful Development Certificate for an activity – Application of cladding to the east and west elevation of the garage.

Wendy Alcock – Parish Clerk

Tel: 07726 924786

Email: clerk@denhamparishcouncil.org

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28th October 2024

	<p>b) To Note Planning Decisions:</p> <p>(i) DC/24/03010 – Box House, Hoxne Road, Denham – Erection of attached garage – Planning permission granted.</p> <p>(ii) DC/24/04042 - Mill Farm , Hoxne Road, Denham – demolition approved</p> <p>c) Other Planning Matters. Appeal dismissed – Land at Hoxne Road, Denham DC/23/03685 - APP/W3520/W/23/3332708</p>
7	<p>Finance:</p> <p>a. Councillors to note the finance report for the period ended 30th September 2024 including:</p> <p style="padding-left: 40px;">I. Bank reconciliations</p> <p>b. Councillors to note receipts since the last meeting.</p> <p>c. Councillors to approve payments as presented</p> <p>d. Councillors to consider the draft Budget for 2025/26 and make a decision on the precept for the next financial year.</p> <p>e. Council to note that the Local Government Services pay award 2024/25 has been agreed. Seven months arrears to be paid with Clerk’s November salaries payment.</p>
8	<p>Governance & other administration:</p> <p>a. Councillors to review and approve and adopt the following policies as presented.</p> <p>(i) Complaints Policy</p> <p>(ii) Equality and Diversity Policy</p> <p>(iii) Health and Safety Policy</p> <p>(iv) Safeguarding Policy</p> <p>(v) Working with Volunteers</p>
9	<p>Denham Village Hall: To receive an update and consider any action required.</p> <p>(i) Sign any new grant letter with TNL (subject to quoracy).</p> <p>(ii) Communicate with Needham's about our (DPC's) position that £3882.00 has been paid for goods & services not delivered in respect of DVH and ask that they attend site to complete these works and/or refund these monies within 28 Days.</p> <p>(iii) Officially instruct new builders to complete works (subject to quoracy)</p> <p>(iv) Advise Birketts and TNL of revised timeline (and thus date of practical completion). Date TBC but would suggest 31 January 2025</p> <p>(v) Agree the proposed licence to occupy between DPC and DCC for DVH (subject to TNL agreeing AND one DCC member being a councillor of DPC with responsibility for DVH matters).</p> <p>(vi) Consider any insurance quotes for the Village Hall and accept the same as necessary.</p>

10	<p>Correspondence: To receive and consider any comments/actions to correspondence received.</p> <p>(i) Resignation of Cllr Nancy Ford and Cllr Maria Ford (For noting)</p> <p>(ii) MSDC Community Grants (For noting).</p>
11	Any other matters for information, to be noted, or for inclusion on a future agenda.
12	To note the date of the next Parish Council meeting being 21 st January 2025 .
13	To close the meeting.