

# DENHAM PARISH COUNCIL MEETING

Chairman: Councillor Duncan Mc Gregor

Email: [clerk@denhamparishcouncil.org](mailto:clerk@denhamparishcouncil.org)

**All Parish Councillors: You are hereby summoned and members of the press and public you are hereby invited to attend an ordinary meeting of the Parish Council on 21st January 2025 at 7.30pm in St John the Baptist Church, Denham to consider the items set out below.**

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

If you are unable to attend but wish to make a comment only please contact the Parish Clerk before 3pm on the day of the meeting

## AGENDA

Item	Description
1	<b>Apologies for absence:</b> <ul style="list-style-type: none"><li>a. Councillors to receive any apologies for absence.</li><li>b. Councillors to vote on acceptance to accept apologies for absence.</li></ul>
2	<b>Declarations of Interest and Dispensation considerations:</b> <ul style="list-style-type: none"><li>a. To receive any Councillors' Interests in subsequent agenda items and to note any additions and/or deletions to the Councils Register of Interest.</li><li>b. To receive and consider any requests for dispensations.</li></ul>
3	<b>Minutes of previous meeting:</b> Councillors to agree the minutes of the Parish Council meeting held on 5 <sup>th</sup> November 2024 as a true record of the business conducted.
4	<b>Public Forum:</b> <b>(this section at the Chairman's discretion may last up to 15 minutes):</b> <ul style="list-style-type: none"><li>a. To receive reports from the District and County Councillor.<ul style="list-style-type: none"><li>i. To consider a grant application to the County Councillor for a defibrillator for the Village Hall.</li></ul></li><li>b. To receive comments or questions on matters of interest from members of the public.</li></ul>
5	<b>Planning</b> <b>a)Planning Applications for consideration:</b> <ul style="list-style-type: none"><li>i. DC/24/05163 – The Red Feather Club, Coldham Hill, Denham – Erection of additional Nissen hut for ancillary storage. Response date 23/12/2024 – Delegated decision of no comment added to portal.</li></ul>

	<p>ii. DC/24/05402 – Hedgerows, Hoxne Road, Denham – Continued use of a static caravan for agricultural worker – Response date 09/01/2024 – Delegated decision of no objection added to portal by the clerk.</p> <p><b>b) Planning Decisions:</b> None received at time of drafting agenda.</p> <p><b>c) Other Planning</b></p> <p>i. Planning Appeal submitted to Secretary of State in relation to DC/24/01047 – Boxers Meadow, Low Road, Denham – Erection of a two-storey extension.</p>
6	<p><b>Finance:</b></p> <p>a. Councillors to approve the finance report for the period ended 31<sup>st</sup> December 2024 including:</p> <ol style="list-style-type: none"> <li>I. Bank reconciliations</li> <li>II. Budget to actual payments and receipts</li> </ol> <p>b. Councillors to note receipts since the last meeting.</p> <p>c. Councillors to approve payments.</p> <p>d. Councillors to consider the draft Budget for 2025/26 and make a decision on the precept for the next financial year.</p>
7	<p><b>Governance:</b></p> <p>a. To agree to appoint Suffolk Association of Local Councils (SALC) as the internal auditor for the 2024/25 year end.</p> <p>b. To agree issuing the Internal Auditors letter of appointment</p> <p>c. To agree the insurance renewal for 2025/26. Proposal received from Community Action Suffolk acting for Ansvar Insurance.</p> <p>d. To agree the Scheme of Delegation for Planning Matters as presented.</p>
8	<p><b>Denham Village Hall:</b> To receive an update and consider any action required.</p> <p>a. Consider the required management agreement/Trust Deed with the DCC to run the Village Hall to be in place as soon as possible after completion of works.</p> <p>b. To note the following delegated decisions made by Council:-</p> <ol style="list-style-type: none"> <li>I. Termination of Building Contract with Needham’s</li> <li>II. Instruct the new building contractor T Hewitt</li> </ol>
9	<p><b>Correspondence:</b> To receive and consider any comments/actions to correspondence received which is not already covered within the agenda.</p> <p>a. River Waveney Trust – Natural Flood Management Schemes – to consider making an introduction.</p> <p>b. MSDC – free hedges – consider planting scheme.</p> <p>c. Devolution papers for information.</p>

	d. Notification of BMSDC Joint Local Plan Review – for information.
10	<b>Any other matters for information, to be noted, or for inclusion on a future agenda.</b>
11	<b>To note the date of the next Parish Council meeting being 18<sup>th</sup> March 2025 .</b>
12	<b>To close the meeting.</b>