

DENHAM PARISH COUNCIL MEETING

Chair: Councillor Tania Farrow

Email: clerk@denhamparishcouncil.gov.uk

All Parish Councillors: You are hereby summoned and members of the press and public you are hereby invited to attend an ordinary meeting of the Parish Council on 20th January 2026 at 7.30pm in Denham Village Hall, Hoxne Road, Denham to consider the items set out below.

AGENDA

| Item | Description |
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| 1 | Apologies for absence: <ul style="list-style-type: none">a. Councillors to receive any apologies for absence.b. Councillors to vote on acceptance to accept apologies for absence. |
| 2 | Declarations of Interest and Dispensation considerations: <ul style="list-style-type: none">a. To receive any Councillors' Interests in subsequent agenda items and to note any additions and/or deletions to the Councils Register of Interest.b. To receive and consider any requests for dispensations. |
| 3 | Minutes of previous meeting: Councillors to agree the minutes of the Parish Council meeting held on 25 th November 2025 as a true record of the business conducted. |
| 4 | To receive any applications to the casual vacancy for co-option |
| 5 | Public Forum: (this section at the Chairman's discretion may last up to 15 minutes): <ul style="list-style-type: none">a. To receive reports from the District and County Councillor.b. To receive comments or questions on matters of interest from members of the public. |
| 6 | Planning a) Planning Applications for consideration: None received at time of drafting agenda. b) Planning Decisions: None received at time of drafting agenda. <ul style="list-style-type: none">i. DC/25/05172 Low Farm Barn, Low Road, Denham – Discharge of conditionsii. DC/25/05103 Low Farm Barn, Low Road, Denham – Discharge of conditions |
| 7 | Finance: <ul style="list-style-type: none">a. Councillors to approve the finance report for the period ended 31st December 2025 including:<ul style="list-style-type: none">I. Bank reconciliations |

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| | <p>II. Budget to actual payments and receipts</p> <p>b. Councillors to note receipts since the last meeting.</p> <p>c. Councillors to approve payments.</p> <p>d. Councillors to consider the draft Budget for 2026/27 and make a decision on the precept for the next financial year.</p> |
| 8 | <p>Governance:</p> <p>a. To agree to appoint Suffolk Association of Local Councils (SALC) as the internal auditor for the 2026 year end.</p> <p>b. To agree issuing the Internal Auditors letter of appointment</p> <p>c. To agree the insurance renewal for 2026/27. Proposal received from Community Action Suffolk acting for Ansvar Insurance.</p> |
| 8 | <p>Denham Village Hall: To receive an update and consider any action required</p> <p>a. Request from Denham Community Council to make a contribution toward repairs to the main door at the Village Hall – total cost is £400 + VAT.</p> |
| 9 | <p>Correspondence: To receive and consider any comments/actions to correspondence received which is not already covered within the agenda.</p> <p>a. Police Crime Commission Survey</p> |
| 10 | Any other matters for information, to be noted, or for inclusion on a future agenda. |
| 11 | To note the date of the next Parish Council meeting being 17th March 2026 . |
| 12 | To close the meeting. |