

# DENHAM ANNUAL PARISH COUNCIL MEETING

Chairman: Councillor To be appointed

Email: [clerk@denhamparishcouncil.gov.uk](mailto:clerk@denhamparishcouncil.gov.uk)

All Parish Councillors: You are hereby summoned and members of the press and public you are hereby invited to attend an ordinary meeting of the Parish Council on Tuesday 19th May 2026 at 7.30pm in Denham Village Hall, Hoxne Rd, Denham, IP21 5DN to consider the items set out below

If you are unable to attend but wish to make a comment only please contact the Parish Clerk before 3pm on the day of the meeting

## AGENDA

Item	Description
1	To elect the Chair and Deputy Chair for 2026/27
2	<b>Apologies for absence:</b> <ul style="list-style-type: none"><li>a. Councillors to receive any apologies for absence.</li><li>b. Councillors to vote on acceptance to accept apologies for absence.</li></ul>
3	<b>Declarations of Interest and Dispensation considerations:</b> <ul style="list-style-type: none"><li>a. To receive any Councillors' Interests in subsequent agenda items and to note any additions and/or deletions to the Councils Register of Interest.</li><li>b. To receive and consider any requests for dispensations.</li></ul>
4	<b>Minutes of previous meeting:</b> Councillors to agree the minutes of the Parish Council meeting held on 17th March 2026 as a true record of the business conducted.
5	<b>Public Forum:</b> <b>(this section at the Chairman's discretion may last up to 15 minutes):</b> <ul style="list-style-type: none"><li>a. To receive reports from the District and County Councillor.</li><li>b. To receive comments or questions on matters of interest from members of the public.</li></ul>
6	<b>Planning:</b> <ul style="list-style-type: none"><li>a. To consider any current or new planning applications.<ul style="list-style-type: none"><li>I. DC/26/00393 – Wood House, Coldham Hill, Eye, IP21 5DG – Raise existing single storey link to two storey. Erection of front porch and veranda to east and north elevations. Insertion of 2 dormer windows to south elevation. <b>Ratification of delegated decision of no objections.</b></li><li>II. DC/26/00756 - Wood House, Coldham Hill, Eye, IP21 5DG – Installation of ground mounted solar panels.</li></ul></li></ul>

**Wendy Alcock – Parish Clerk**

**Tel: 07726 924789**

**Email: [clerk@denhamparishcouncil.gov.uk](mailto:clerk@denhamparishcouncil.gov.uk) Dated 12/05/2026**

	<p style="text-align: center;"><b>Ratification of delegated decision of no objections.</b></p> <p>b. To note planning decisions received.</p> <ol style="list-style-type: none"> <li>I. DC/24/05163 – The Red Feather Club, Coldham Hill, Denham – Discharge of condition 4 – Habitat management and monitoring plan.</li> <li>II. DC/26/00756 – Wood House, Coldham Hill, Denham – Granted subject to conditions.</li> </ol> <p>c. Other Planning Matters</p> <ol style="list-style-type: none"> <li>I. Council to consider options following community meeting with MSDC Planning on 23<sup>rd</sup> March 26</li> <li>II. Consider MSDC’s offer of funding for a Neighbourhood Plan for the parish and feasibility report provided by the Clerk.</li> </ol>
7	<p><b>Finance:</b></p> <ol style="list-style-type: none"> <li>a. Councillors to approve the finance report for the period ended 30 April 2026 including: <ol style="list-style-type: none"> <li>I. Bank reconciliations</li> <li>II. Budget monitoring to date for information.</li> </ol> </li> <li>b. Councillors to note receipts since the last meeting.</li> <li>c. Councillors to approve payments.</li> <li>d. Review authorised officer for bank accounts.</li> <li>e. Consider funding for the replacement of village noticeboards</li> </ol>
8	<p><b>Governance:</b></p> <ol style="list-style-type: none"> <li>a. Councillors to approve the Annual Governance and Accountability Return for 2025/26 <ol style="list-style-type: none"> <li>I. Annual Governance Statement 2025/26</li> <li>II. Section 2 – Accounting Statements 2025/26</li> <li>III. To note the Annual Internal Audit Report 2025/26 for the AGAR</li> <li>IV. To note the recommendations made in the Internal Auditors report and the response and action plan from Clerk/RFO.</li> <li>V. Council to note the Notice of Public Rights for unaudited accounts.</li> </ol> </li> <li>b. To review and agree the asset register.</li> <li>c. To review and approve the Council’s risk assessment.</li> <li>d. Review and approve the Financial Regulations</li> <li>e. Review and approve the Standing Orders</li> <li>f. Review and readopt the LGA Code of Conduct</li> </ol>

9	<b>Denham Community Council:</b> To receive an update and consider any action required.  a)
10	<b>Correspondence:</b> To receive and consider any comments/actions to correspondence received which is not already covered within the agenda.  a) MSDC – Tree planting opportunities. b) MSDC – Consultation on outdoor sports facilities c) Suffolk Water Recycling – Project update
11	<b>Any other matters for information, to be noted, or for inclusion on a future agenda.</b>
12	<b>Date for the next Parish Council meeting – 21<sup>st</sup> July 2026.</b>
13	<b>To close the meeting.</b>