

DENHAM PARISH COUNCIL MEETING

Chairman: Councillor Duncan Mc Gregor

Email: clerk@denhamparishcouncil.org

All Parish Councillors: You are hereby summoned and members of the press and public you are hereby invited to attend an ordinary meeting of the Parish Council on 15th July 2025 at 7.30pm in Denham Village Hall, Hoxne Road, Denham to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

If you are unable to attend but wish to make a comment only please contact the Parish Clerk before 3pm on the day of the meeting

AGENDA

Item	Description
1	Apologies for absence: <ul style="list-style-type: none">a. Councillors to receive any apologies for absence.b. Councillors to vote on acceptance to accept apologies for absence.
2	Declarations of Interest and Dispensation considerations: <ul style="list-style-type: none">a. To receive any Councillors' Interests in subsequent agenda items and to note any additions and/or deletions to the Councils Register of Interest.b. To receive and consider any requests for dispensations.
3	Minutes of previous meeting: Councillors to agree the minutes of the Parish Council meeting held on 21 st May 2025 as a true record of the business conducted.
4	Public Forum: (this section at the Chairman's discretion may last up to 15 minutes): <ul style="list-style-type: none">a. To receive reports from the District and County Councillor.b. To receive comments or questions on matters of interest from members of the public.
5	Planning <ul style="list-style-type: none">a) Planning Applications for consideration: None at time of drafting agenda.b) To Note Planning Decisions:<ul style="list-style-type: none">(i) DC/25/01675 – Denham House, Hoxne Rd, Denham – retention of use of detached home office as a holiday let - Refusedc) Other Planning Matters.

Wendy Alcock – Parish Clerk

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	None at time of drafting agenda.
7	<p>Finance:</p> <ul style="list-style-type: none"> a. Councillors to note the finance report for the period ended 30th June 2025 including: <ul style="list-style-type: none"> I. Bank reconciliations II. Budget to actual payments and receipts b. Councillors to note receipts since the last meeting. c. Councillors to approve payments as presented d. Council to nominate a second councillor to approve payments on-line and issues around being able to approve payments currently.
8	<p>Governance & other administration:</p> <ul style="list-style-type: none"> a) Council to consider a traffic survey for Hoxne Road (c/fwd. from Annual Parish Council Meeting), b) Council to consider an emergency action plan in case of localised flooding (c/fwd. from Annual Parish Council Meeting)
9	<p>Denham Village Hall: To receive an update and consider any action required. To agree the management agreement/Trust Deed with the DCC to run the Village Hall.</p>
10	<p>Correspondence: To receive and consider any comments/actions to correspondence received which is not already covered within the agenda.</p> <ul style="list-style-type: none"> a) Local Government Reorganisation – For information. b) District-wide Community Governance Review – For information and submission if required.
11	Any other matters for information, to be noted, or for inclusion on a future agenda.
12	To note the date of the next Parish Council meeting being 16 th September 2025 .
13	To close the meeting.