

DENHAM PARISH COUNCIL MEETING

Held on the 5th November 2024 at St John Baptist Church

Present: Cllr D McGregor (DM), Cllr J Klass (JK) plus 14 members of the public and the Parish Clerk, Wendy Alcock.

Item	Description
1	<p>Apologies for absence:</p> <p>a. Councillors to receive any apologies for absence. None received.</p> <p>b. Councillors to vote on acceptance to accept apologies for absence. Not necessary.</p>
2	<p>Declarations of Interest and Dispensation considerations:</p> <p>a. To receive any Councillors' Interests in subsequent agenda items and to note any additions and/or deletions to the Councils Register of Interest. None received.</p> <p>b. To receive and consider any requests for dispensations. None.</p>
3	<p>Minutes of previous meeting: Councillors to agree the minutes of the Parish Council meeting held on 17th September 2024 as a true record of the business conducted.</p> <p>The minutes were agreed and signed by the Chair and Clerk.</p>
4	<p>a) To receive any applications for Co-Option onto the Council – if any.</p> <p>Applications for co-option we received from Lydia Marriot and Richard Gilmore who were accepted onto Council unanimously. Acceptance of office were signed by both Councillors and they were asked to join the table.</p>
5	<p>Public Forum: (this section at the Chairman's discretion may last up to 15 minutes):</p> <p>a. To receive reports from the District and County Councillor. The full report can be found on this link</p>

Signed by Chair Cllr D McGregor

21st January 2025

Signed by – Parish Clerk 1
Wendy Alcock

	<p>CLlr Henry Lloyd was welcomed to the meeting.</p> <p>Grants for housing to make them more thermally efficient. JK asked if listed properties were still exempted from the grants. HL to investigate further.</p> <p>Transport strategy to change following the cancellation of devolution.</p> <p>Quotation for solar panels and batteries as part of a consolidated service.</p> <p>Review on pharmacy services in the County.</p> <p>38 new gritters have been purchased by highways for the winter seasons.</p> <p>Lydia – asked about education and SENCO. Form needs to be completed within 20 weeks to access this service and asked how many had exceeded this. HL to come back with a response.</p> <p>Provision for children experiencing issues post COVID who have dropped out of mainstream education.</p> <p>DMG – asked about the Cranswick site expansion. Asked what the County Councillors perspective is on service vehicles through Eye and Denham. HL will be having a briefing on this possible expansion. The public consultation hasn't yet gone public.</p> <p>DMG – no safe walking routes from Denham to Stradbroke. No school transport available for children in Denham to Stradbroke.</p> <p>HL noted that he has a road sign and locality budget which is available to the year end.</p> <p>CLlr Hicks was not present. Report to be published with minutes.</p> <p>b. To receive comments or questions on matters of interest from members of the public.</p> <p>MOP - Poplars Farm – land owner has been arrested. The planning enforcement by MSDC is taking place as part of the charges against them.</p> <p>MOP asked about Mill Farm planning. This application is to be covered in the closed agenda. Concerns around what future use of this land might be.</p>
6	<p>Planning</p> <p>a) Planning Applications for consideration:</p> <p>(i) DC/24/04489 – Mill Farm, Hoxne Rd, Denham – Change of use from agricultural building to dwelling house.</p> <p>DMG no serious objections to the application.</p>


Signed by Chair CLlr D McGregor

21st January 2025

Signed by – Parish Clerk Wendy Alcock 2

	<p>Passed unanimously</p> <p>(ii) DC/24/04554 – Arbon House, Hoxne Road, Denham -Application for a Lawful Development Certificate for an activity – Application of cladding to the east and west elevation of the garage.</p> <p>Noted by Council.</p> <p>b) To Note Planning Decisions:</p> <p>(i) DC/24/03010 – Box House, Hoxne Road, Denham – Erection of attached garage – Planning permission granted.</p> <p>(ii) DC/24/04042 - Mill Farm , Hoxne Road, Denham – demolition approved</p> <p>c) Other Planning Matters. Appeal dismissed – Land at Hoxne Road, Denham DC/23/03685 - APP/W3520/W/23/3332708</p>
7	<p>Finance:</p> <p>a. Councillors to note the finance report for the period ended 30th September 2024 including:</p> <p style="padding-left: 20px;">I. Bank reconciliations - Noted (Appendix A)</p> <p>b. Councillors to note receipts since the last meeting - Noted</p> <p>c. Councillors to approve payments as presented – Approved (Appendix B)</p> <p>d. Councillors to consider the draft Budget for 2025/26 and make a decision on the precept for the next financial year.</p> <p>Agreed to defer this item to the next meeting to allow the new Councillors to consider the report before making a decision.</p> <p>e. Council to note that the Local Government Services pay award 2024/25 has been agreed. Seven months arrears to be paid with Clerk’s November salaries payment. - Noted</p>
8	<p>Governance & other administration:</p> <p>a. Councillors to review and approve and adopt the following policies as presented.</p> <p style="padding-left: 20px;">(i) Complaints Policy (ii) Equality and Diversity Policy (iii) Health and Safety Policy (iv) Safeguarding Policy (v) Working with Volunteers</p> <p>The policies listed above were approved and adopted for a further year.</p>

Signed by Chair Cllr D McGregor


21st January 2025

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Wendy Alcock

3

9

Denham Village Hall: To receive an update and consider any action required.

- (i) Sign any new grant letter with TNL. New grant letter has not been received. Council agreed to delegate power to Cllr DMG to sign the grant letter outside of the meeting schedule.
- (ii) Communicate with Needham's about our (DPC's) position that £2919.35 +VAT has been paid for goods & services not delivered in respect of DVH and ask that they attend site to complete these works and/or refund these monies within 28 Days.

Needham's have asked for bank details for a credit note to be raised to make a refund – Action for the Clerk to pass these on.

- (iii) Officially instruct new builders to complete works. Schedule of works from new builders has been

Delegated power agreed to DMG to terminate the contract with Needham and employ the new builder, any instruction to be reported back to the next meeting.

KL informed that Tony Hewitt has given a quote to get the VH to building control standard.

- (iv) Advise Birketts and TNL of revised timeline (and thus date of practical completion). Date TBC but would suggest 31 January 2025

This was noted by council.

- (v) Agree the proposed licence to occupy between DPC and DCC for DVH (subject to TNL agreeing AND one DCC member being a councillor of DPC with responsibility for DVH matters)

Chair asked for this to be deferred to next meeting.

- (vi) Consider any insurance quotes for the Village Hall and accept the same as necessary.

JK has obtained a quotation for insurance with Lycetts £2265.00 pa can start immediately to cover the building and contents. JK advised that it would be prudent to ask to pay fees due monthly to allow review of schedule when necessary.

This proposal was agreed unanimously and Cllr JK was asked to instruct Lycett's appropriately.

National lottery project manager £13250 can be drawn down from this immediately plus 5% from the original grant which can be released.

Tania thanked the pc and in particular DMG and JK for their worked.

Signed by Chair Cllr D McGregor

21st January 2025

Signed by – Parish Clerk Wendy Alcock 4

10	<p>Correspondence: To receive and consider any comments/actions to correspondence received.</p> <p>(i) Resignation of Cllr Nancy Ford and Cllr Maria Ford - Noted</p> <p>(ii) MSDC Community Grants - Noted</p>
11	Any other matters for information, to be noted, or for inclusion on a future agenda.
12	To note the date of the next Parish Council meeting being 21 st January 2025 .
13	To close the meeting.

Signed by Chair Cllr D McGregor



21st January 2025

Signed by – Parish Clerk Wendy Alcock 5

21st January 2025

Appendix A

DENHAM Parish Council

Bank Reconciliations @ 23.10.2024	
Account balances as at 01 04 2024: Community	20,011.35
Add receipts in year: Community	6,328.05
Less payments in year: Community	6,949.50
Account balances as at 31 08 2024	19,389.90

inc VAT

Represented by:	
Savings	2,002.24
Community	17,387.66
less unrepresented payments	-
plus unrepresented receipts	-
Available balances as at 23 10 2024	19,389.90

Reserves		Total
General Reserve (Balances on accounts at 23 10 2024)		19,389.90
Ear Marked Reserves		
The Mill - removed from earmark reserve Jan 24 meeting	-	-
Pride in Your Place - grant	30.42	-
		-
Village Grant Funding	14,016.62	
Total Ear Marked Reserves		14,047.04
Balance on reserves		5,342.86

* General reserve should only be 50-100% of the annual Precept.

Signed by Chair Cllr D McGregor



21st January 2025

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Wendy Alcock

6

Appendix B

PAYMENTS

REF	Invoice DATE	PAYEE	NOTES	GROSS	VAT	NET AMOUNT
24	8/06/2024	WAVE	Water fees for VH	£ 60.50		£ 60.50
25	9/12/2024	Birketts	Search fees	£ 335.50		£ 335.50
26	2/10/2024	W Alcock	Wages - P7	£ 207.38		£ 207.38
27	2/10/2024	HMRC	PAYE - P7	£ 51.80		£ 51.80
28	30/09/2024	SALC	Payroll services P1-P6	£ 54.00	£ 9.00	£ 45.00
29	10/01/2024	CAS	Website hosting fees	£ 60.00	£ 10.00	£ 50.00

Signed by Chair Cllr D McGregor

21st January 2025



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