

DENHAM PARISH COUNCIL MEETING

Held on the 17th September 2024 at St John Baptist Church

Present: Cllr D McGregor (DM), Cllr N Ford (NF), Cllr M Ford (MF), Cllr J Klass (JK) plus 12 members of the public and the Parish Clerk, Wendy Alcock.

Item	Description
1	<p>Apologies for absence:</p> <p>a. Councillors to receive any apologies for absence.</p> <p>All present</p> <p>b. Councillors to vote on acceptance to accept apologies for absence.</p> <p>Not required.</p>
2	<p>Declarations of Interest and Dispensation considerations:</p> <p>a. To receive any Councillors' interests in subsequent agenda items and to note any additions and/or deletions to the Councils Register of Interest.</p> <p>None received.</p> <p>b. To receive and consider any requests for dispensations.</p> <p>None requested</p>
3	<p>Minutes of previous meeting: Councillors to agree the minutes of the Parish Council meeting held on 16th July 2024 as a true record of the business conducted.</p> <p>The minutes were agreed and signed by the Chair and Clerk.</p>
4	<p>a) To receive any applications for Co-Option onto the Council – if any.</p>
5	<p>Public Forum:</p> <p>(this section at the Chairman's discretion may last up to 15 minutes):</p> <p>a. To receive reports from the District and County Councillor.</p> <p>Cllr Hicks was present. By election October 10th for County Councillor.</p> <p>Mid Suffolk Report</p> <p>Mid Suffolk are trying to change some of the planning rules, particularly around listed buildings to make it easier for people to make their homes more energy efficient.</p>

Signed by Chair: Cllr D McGregor

Signed by – Parish Clerk

Wendy Alcock

26th November 2024



<p>Mid Suffolk is moving to a 3 weekly collection for black bins with a weekly collection for food waste. An additional bin will be supplied for glass and cardboard. Some of these requirements are mandatory set by Central Government, some will be local arrangements and will be in place by March 2026.</p>	<p>Suffolk County Council</p> <p>Several significant fires at waste processing sites due to batteries going into general waste.</p> <p>Children's Services – children in Suffolk are safe. Some procedural issues have been identified and systems have been put in place to correct these.</p> <p>Suffolk Solar Together – scheme where residents express an interest and the CC will negotiate the best prices collectively for those who register.</p> <p>DMG noted that the appeal for the 9 lodges (address) had been refused. Cllr Hicks will chase the issues raised with the Planning Department.</p> <p>b. To receive comments or questions on matters of interest from members of the public.</p> <p>MOF – asked about the planning portal and the blue statement which is behind each application. Mill Farm was given an example. Cllr Hicks stated that this is a summary statement.</p> <p>Speed cameras – the new management team asked what happens to the data. Confirmed that this is downloaded and passed onto the police who use the data for analysis. MOP also spoke about cameras which take photos of the vehicle. These are the property of Suffolk County Council.</p> <p>MOF asked how it was possible to change the speed limit in the village. Cllr Hicks confirmed that an application would need to be supported by the Parish Council to the County Council. The change would cost £12k and would need to be approved through court to be legal.</p> <p>MOF asked about the shop dosing at Hoxne and asked if the Parish Council, central government funding has ceased and any updates. DMG – did not have any further to add at this time. It is still hope that the Community group can fill the gap in funding.</p>
6	<p>Planning</p> <p>a) Planning Applications for consideration:</p> <p>(i) DC/24/03333 – Mill Farm, Hoxne Road, Denham – Demolition of chicken shed – No comment made as response date was outside of the Council's meeting schedule.</p> <p>(ii) DC/24/04042 – Mill Farm, Hoxne Road, Denham – Demolition of chicken</p>

Signed by Chair Cllr D McGregor

Signed by – Parish Clerk
Wendy Alcock

Wendy Alcock

26th November 2024

Appendix B

PAYMENTS

REF	INVOICE DATE	PAYEE	NOTES	GROSS	VAT	NET AMOUNT
18	7/09/2024	W Alcock	Wages - P5	£ 207.38		£ 207.38
19	7/09/2024	HMRC	PAYE - P5	£ 51.80		£ 51.80
20	8/09/2024	Birkets	Professional fees	£ 2,400.00	£ 400.00	£ 2,000.00
21	27/08/2024	PNF Lighthouse LLP	External audit fees for 2023/24 audit	£ 504.00	£ 84.00	£ 420.00
22	28/09/2024	W Alcock	Wages - P6	£ 207.18		£ 207.18
23	28/09/2024	HMRC	PAYE - P6	£ 53.00		£ 53.00

	<p>DM5 didn't have any strong views against this application. Noted that the parish council can only comment on the application for demolition and not for any possible future use.</p> <p>Parish Council agreed that they had no comments for this application.</p> <p>b) To Note Planning Decisions:</p> <p>(i) DC/24/03383 – Mill Farm, Hoxne Road, Denham – Demolition of chicken shed – Refusal.</p> <p>(ii) DC/24/01047 – Boxers Meadow, Low Road, Denham – Erection of two storey extension – Refused.</p> <p>Noted</p> <p>c) Other Planning Matters. Council to consider the Babergh and Mid Suffolk Local Plan Consultation.</p> <p>Clerk to obtain questions to allow comments to be made directly onto the MSDC website by Councillors.</p>
7	<p>Finance:</p> <p>a. Councillors to note the finance report for the period ended 31st August 2024 including:</p> <ol style="list-style-type: none"> i. Bank reconciliations – Noted (Appendix A) ii. Budget to actual payments and receipts – Noted <p>b. Councillors to note receipts since the last meeting – No receipts in this period.</p> <p>c. Councillors to approve payments as presented – Payments approve (Appendix B)</p> <p>d. Councillor to note the report from the external auditor for 2023-24</p> <p>The Councillors noted the external auditors report and were pleased that there were no further recommendation against the accounts for this year. The Clerk was thanked for her diligence with the Council's accounts for a further year.</p>
8	<p>Governance & other administration:</p> <p>a) To approve the Data Protection Policy as presented.</p> <p>The Data Protection Policy was adopted by Council for a further year.</p>
9	<p>Denham Village Hall: To receive an update and consider any action required.</p> <p>A revised quote has been received from an alternative builder for the remaining works. Steps to getting the next money. The deed of dedication required before the Lottery Fund will release final funds. This is expected any time soon.</p>

Signed by Chair Clr D. McGregor
Wendy Alcock

26th November 2024

Signed by – Parish Clerk
Wendy Alcock

26th November 2024

Signed by Chair Clr D. McGregor
Wendy Alcock

26th November 2024

Signed by – Parish Clerk
Wendy Alcock

26th November 2024

DENHAM Parish Council

Bank Reconciliations @ 31.08.2024	
Account balances as at 01.04.2023: Community	20,011.35
Add receipts in year: Community	3,064.33
Less payments in year: Community	6,180.32
Account balances as at 31.08.2024	16,895.36
	Inc VAT

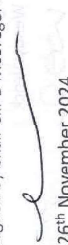
Represented by:	
Savings	1,994.78
Community	15,663.76
less unrepresented payments	763.18
plus unrepresented receipts	-
Available balances as at 31.08.2024	16,895.36

Reserves	
General Reserve (Balances on accounts as at 31.08.2024)	15,895.36
Ear Marked Reserves	
The Mill - removed from earmark reserve Jan 24 meeting	-
Pride in Your Place - grant	30.42
Village Grant Funding	14,352.12
Total Ear Marked Reserves	14,382.54
Balance on reserves	2,512.82

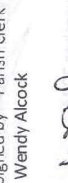
* General reserve should only be 50-100% of the annual Precept.

10	<p>DMG asked what the shortfall is between the funding and the costs. KL reported with the revised quote this is within budget.</p> <p>DMG asked what the expected date of completion could be. If the builder can complete within 4 weeks could this be 31st December 2024. This could be possible and will be confirmed by the project team.</p> <p>DMG concerned that the building is at risk without any insurance whilst builders are not on site. Action - JK to investigate interim insurance whilst the building is vacant.</p> <p>Council delegated the decision to procure interim insurance to an agreement via email to be reported to the next scheduled meeting.</p> <p>Correspondence: To receive and consider any comments/actions to correspondence received which is not already covered within the agenda.</p> <p>(i) Grant application from SARS.</p> <p>The Council recognised the excellent work SARS does around the parish. However, the is b</p> <p>no grant funding available.</p>
11	<p>Any other matters for information, to be noted, or for inclusion on a future agenda.</p> <p>Clr N Ford and Clr Mc Gregor would not be able to attend the scheduled meeting for the 26th November. Therefore, Council would not be quorate. It was agreed to move the date of the next meeting to the 3rd December to allow attendance.</p>
12	<p>To note the date of the next Parish Council meeting being 3rd December 2024.</p>
13	<p>The meeting closed at 20:20.</p>

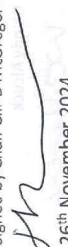
Signed by Chair Clr D McGregor


26th November 2024

Signed by – Parish Clerk

Wendy Alcock


Signed by Chair Clr D McGregor


26th November 2024

Signed by – Parish Clerk

Wendy Alcock
