

DENHAM PARISH COUNCIL MEETING

Held on the 16th ^{July} ~~June~~ 2024 at St John Baptist Church

Present: Cllr D McGregor (DM), Cllr N Ford (NF), Cllr M Ford (MF), Cllr J Klass (JK) plus 5 members of the public and the Parish Clerk, Wendy Alcock.

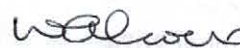
Item	Description
1	<p>Apologies for absence:</p> <p>All present.</p>
2	<p>Declarations of Interest and Dispensation considerations:</p> <p>a. To receive any Councillors' Interests in subsequent agenda items and to note any additions and/or deletions to the Councils Register of Interest.</p> <p>None received.</p> <p>b. To receive and consider any requests for dispensations.</p> <p>None requested</p>
3	<p>Minutes of previous meeting: Councillors to agree the minutes of the Parish Council meeting held on 21st May 2024 as a true record of the business conducted.</p> <p>The minutes were agreed and signed by the Chair and Clerk.</p>
4	<p>a) To receive any applications for Co-Option onto the Council – none received .</p> <p>b) Appointment of Deputy/Vice Chair</p> <p>JK agreed to act as Deputy/Vice Chair.</p>
5	<p>Public Forum:</p> <p>(this section at the Chairman's discretion may last up to 15 minutes):</p> <p>a. To receive reports from the District and County Councillor.</p> <p>Reports from district and county councillors have been circulated to Council.</p> <p>Cllr Matthew Hicks was absent.</p>

Signed by Chair Cllr D McGregor



17th September 2024

Signed by – Parish Clerk
Wendy Alcock



	<p>b. To receive comments or questions on matters of interest from members of the public.</p> <ul style="list-style-type: none"> Concerns from MOP about the speed of vehicles travelling through the village. DM – said that the post of SID manager is free, should anyone wish to take up this position. <p>Two members of the public have come forward to be the SID Monitor.</p> <ul style="list-style-type: none"> NF asked if there was still an issue of lorries through the village. DM - Anecdotally, there doesn't seem to have been an increase in the village since the weight restriction has been lifted in Eye. Denham Corner – sign missing. It was suggested that Cllr Matthew Hicks had funding available to replace signage. Greenland's Farm land – DM stated that there is an appeal in place against a planning decision by the applicant. Planning enforcement is in place for failure to meet conditions of the original application, in place. <p>Action - DM agreed to make representations to district Cllr Hicks.</p>
6	<p>Planning</p> <p>a) Planning Applications for consideration:</p> <p>(i) DC/24/03010 – Box House, Hoxne Road, Denham – Erection of attached garage. No comments from Parish Council.</p> <p>b) To Note Planning Decisions:</p> <p>(i) DC/24/02327 – Manor Farmhouse, Hoxne Road, Eye – Discharge of conditions.</p> <p>Noted</p> <p>c) Other Planning Matters.</p> <p>I. DC/22/06322 – Denham Industrial Units, Shingle Hill, Denham – Appeal dismissal.</p> <p>Noted</p>
7	<p>Finance:</p> <p>a. Councillors to note the finance report for the period ended 30th June 2024 including:</p> <ol style="list-style-type: none"> I. Bank reconciliations – Noted (see Appendix A) II. Budget to actual payments and receipts – Noted.

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	<p>b. Councillors to note receipts since the last meeting - Noted</p> <p>c. Councillors to approve payments as presented. Payments approved (see Appendix B)</p> <p>d. Council to nominate a second councillor to approve payments on-line Cllr KL agreed to be the second signatory.</p>
8	<p>Governance & other administration:</p> <p>a) To approve the Financial Regulations for 2024 The new Financial Regulations were adopted.</p> <p>b) To approve the Standing Orders for 2024</p> <p>c) The Standing Orders were adopted for a further year.</p> <p>d) To note the response to the internal auditor recommendations report from Clerk.</p> <p>The Clerk presented the report which had been circulated to Council. The report was discussed but it was felt that there were not any formal actions to take.</p> <p>Councillors still using personal email addresses for Council correspondence should consider adopting a dedicated email address for Council business.</p> <p>e) Volunteer required for SID Manager – taken at public forum</p> <p>f) Use of the Quiet Lane on Church Lane – C/fwd from Annual Parish Meeting. DM has not had any further feedback from Hoxne on their Quiet Lane project.</p> <p>g) Tree Planting and Tree Warden – C/fwd from Annual Parish Meeting.</p> <p>DM has spoken to a resident regarding being a Tree Warden and is awaiting a response.</p>
9	<p>Denham Village Hall: To receive an update and consider any action required.</p> <p>Report from Tania Farrow - Work has stopped on the village hall. Experiencing issues with the lottery fund and the builders. Denham Community Council (DCC) has engaged a quantity surveyor who has worked with Needham's the builders who has established that work completed is what has been paid for.</p> <p>Final monies outstanding with the Lottery Fund, DCC has asked them what is required to release the final 5% + 10% overrun on budget due to increases in costs. The Lottery Fund has asked for documentation to be completed before this money is released.</p>

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	<p>DM has asked if there is a report from the Quantity Surveyor. TF has confirmed that the Project Manager at the Lottery has received the spreadsheet with this information.</p> <p>The Lottery Fund has asked for a Deed of Dedication to be issued with the Land Registry. DM is unable to give this in his current capacity as he is not working as a solicitor. DM has asked Birkett's solicitors will act on the PC's behalf. JK said that he has a solicitor who could act on our behalf if Birkett's are not available.</p> <p>Once this is complete the next step is to ratify the decision to Needham's who would get the VH to Building Control standards. This would leave the internal and external decorations plus the flooring left outstanding.</p> <p>Council agreed unanimously to ratify the decision to give the Needham's the go ahead to complete the works as listed in the correspondence from Tania Farrow on the 12th July 2024.</p>
10	<p>Correspondence: To receive and consider any comments/actions to correspondence received which is not already covered within the agenda.</p> <p>No correspondence received at time of drafting agenda.</p>
11	<p>Any other matters for information, to be noted, or for inclusion on a future agenda.</p> <p>DM has met with the new MP for the district for Adrian Ramsey and has raised a number of issues within the parish.</p>
12	To note the date of the next Parish Council meeting being 17 th September 2024 .
13	Meeting closed 20:35

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Signed by Chair Cllr D McGregor



17th September 2024

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Wendy Alcock



Appendix A

Appendix A

DENHAM Parish Council

Bank Reconciliations @ 28.06.2024	
Account balances as at 01 04 2023: Community	20,011.35
Add receipts in year: Community	2,839.03
Less payments in year: Community	2,457.30
Account balances as at 30 06 2024	20,393.08

Inc VAT

Represented by:	
Savings	1,994.78
Community	18,398.30
less unrepresented payments	-
plus unrepresented receipts	-
	20,393.08

Available balances as at 30 06 2024	
Reserves	
	Total
General Reserve (Balances on accounts at 30 06 2024)	20,393.08
Ear Marked Reserves	
The Mill - removed from earmark reserve Jan 24 meeting	-
Pride in Your Place - grant	30.42
	-
Village Grant Funding	16,352.12
Total Ear Marked Reserves	16,382.54
Balance on reserves	4,010.54

* General reserve should only be 50-100% of the annual Precept.



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